



LEVEL 4

CORPORATE RESPONSIBILITY AND SUSTAINABILITY PRACTITIONER



EDUCATE, INSPIRE, ACHIEVE, EVOLVE

EDUCATE, INSPIRE, ACHIEVE, EVOLVE

We have been delivering quality apprenticeship programmes for over 10 years and our vision is to bring education and industry together for a brighter, safer world and to inspire the next generation of scientists, technicians and practitioners.

We map our technical inputs to industry requirements and provide the highest quality of education possible to all our learners, supporting and enabling all of them to achieve their maximum potential. We are proud of our success rates which are above national average.

We employ experts in their field to deliver our apprenticeship training. All of our vocational skills coaches and lecturers have industrial experience and excellent teaching credentials.

We also have in-house experience of helping our customers to set up and run exemplary, award winning apprenticeship programmes.

WHO WE ARE

We are the country's leading dedicated scientific training provider and are proud to work with some of the most innovative scientific organisations in the UK.

CSR has been delivering high quality apprenticeships since we were founded in 2006.

We are listed on the APAR (Apprenticeship Provider and Assessment Register), regulated by Skills England and monitored by Ofsted. At our most recent Ofsted inspection, we were graded Outstanding.

Some of our customers include:

- The National Physical Laboratory
- The University of Oxford
- The University of Cambridge
- Thermo Fisher Scientific
- BP
- P&G
- Labcorp
- NHS

ABOUT THE LEVEL 4 CORPORATE RESPONSIBILITY AND SUSTAINABILITY PRACTITIONER

This is one of six Green apprenticeships which has been hand-picked by industry experts to celebrate the Coronation of His Majesty King Charles III.

The occupation is found in organisations that sit within the public, private or third sectors. Corporate Responsibility & Sustainability (CR&S) Practitioners are found in all industries and are increasingly a key component of virtually all types of business models, where profit and growth are a means to an even greater end, such as protecting the environment and improving societal sustainability.

In their daily work, an employee in this occupation interacts with a variety of internal and external stakeholders. Internally, CR&S practitioners interact with a wide range of staff which could be across one or multiple sites/countries. They facilitate change by helping others to understand how different roles fit within the strategy and how everyone's contribution can impact the greater good.

It is vital for a CR&S Practitioner to be passionate about social and environmental change and strive to role model ethical behaviour and values. It is also imperative for the CR&S Practitioner to understand their business, the landscape and industry it operates in and demonstrate the value of CR&S to the business.



Entry requirements:

Maths & English GCSEs at grade C/4 or above.
Apprentices will be expected to contribute to budget decisions, negotiations for beneficial projects in relation to CR&S and draft strategy.





DELIVERY OF THE APPRENTICESHIP

We work with the employer to develop a training plan that best suits your organisation. We offer blended teaching and assessment in the work place with dedicated professional support to help the apprentice build their competence, confidence and skills.



Key duties include:

- Own and deliver initiatives and campaigns that contribute to the Corporate Responsibility & Sustainability (CR&S) strategy.
- Help organise CR&S events that engage internal and external stakeholders by owning the administrative and logistical aspects.
- Monitor spend on CR&S activity in order to achieve targets within spend. Escalate budgetary risks to senior leaders.
- Contribute CR&S information and news towards internal and external communication channels such as internal newsletters or social media posts.
- Contribute to the development of the business' CR&S strategy. Work with colleagues to devise a strategy that builds on the business' existing social and environmental impact.
- Quality-assure internal and external projects and campaigns, both in the UK and where applicable in other countries, to ensure that CR&S activities are compliant with regulatory standards.

Delivery is via supported distance learning online



WHAT APPRENTICES WILL LEARN:

During the 14 months 'on programme' element of the course, apprentices will cover 13 modules which include:

- Project Management Fundamentals for CR&S
- CR&S Data Management and Analysis
- Stakeholder and Partner Engagement
- CR&S Strategy
- Event Management and CR&S Fundraising
- Sustainable Practices and CR&S in the Modern Organisation
- Embedding a CR&S Ethos
- Change Management and Organisational Culture
- Metrics and Reporting in CR&S
- Communication Skills for CR&S Initiatives
- Leadership, Team Dynamics and Motivation
- Risk Management and Quality Assurance in CR&S
- Horizon Scanning and CR&S Landscape Analysis

KEY BENEFITS FOR YOUR BUSINESS

Future-Proof Your Business

Equip your staff with the skills to implement sustainable practices that enhance reputation, meet regulatory demands, and boost competitiveness.

Innovation & Growth

Develop sustainability strategies that reduce environmental impact and open new market opportunities

Risk Management

Ensure your company meets sustainability standards, minimising operational and reputational risks.

Improved Employee Engagement

A commitment to sustainability enhances your brand's appeal to employees and customers alike.





DURATION OF APPRENTICESHIP

Typically it will take 14 months to complete the 'on-programme' element of the course, with an additional 6 months to complete end-point assessment.

Formal inputs will be weekly in the first 4 weeks, monthly in months 2-13 and then weekly in month 14.

CSR's Safeguarding team will monitor the welfare and safety of our learners throughout their programme. We also offer careers advice and guidance when they come to the end of their apprenticeship.

End-Point Assessment

There are 2 assessment methods used to assess this apprenticeship.

Assessment method 1

Professional discussion underpinned by a portfolio of evidence – 60 minute discussion to gain assurance of the apprentice's competency by questioning.

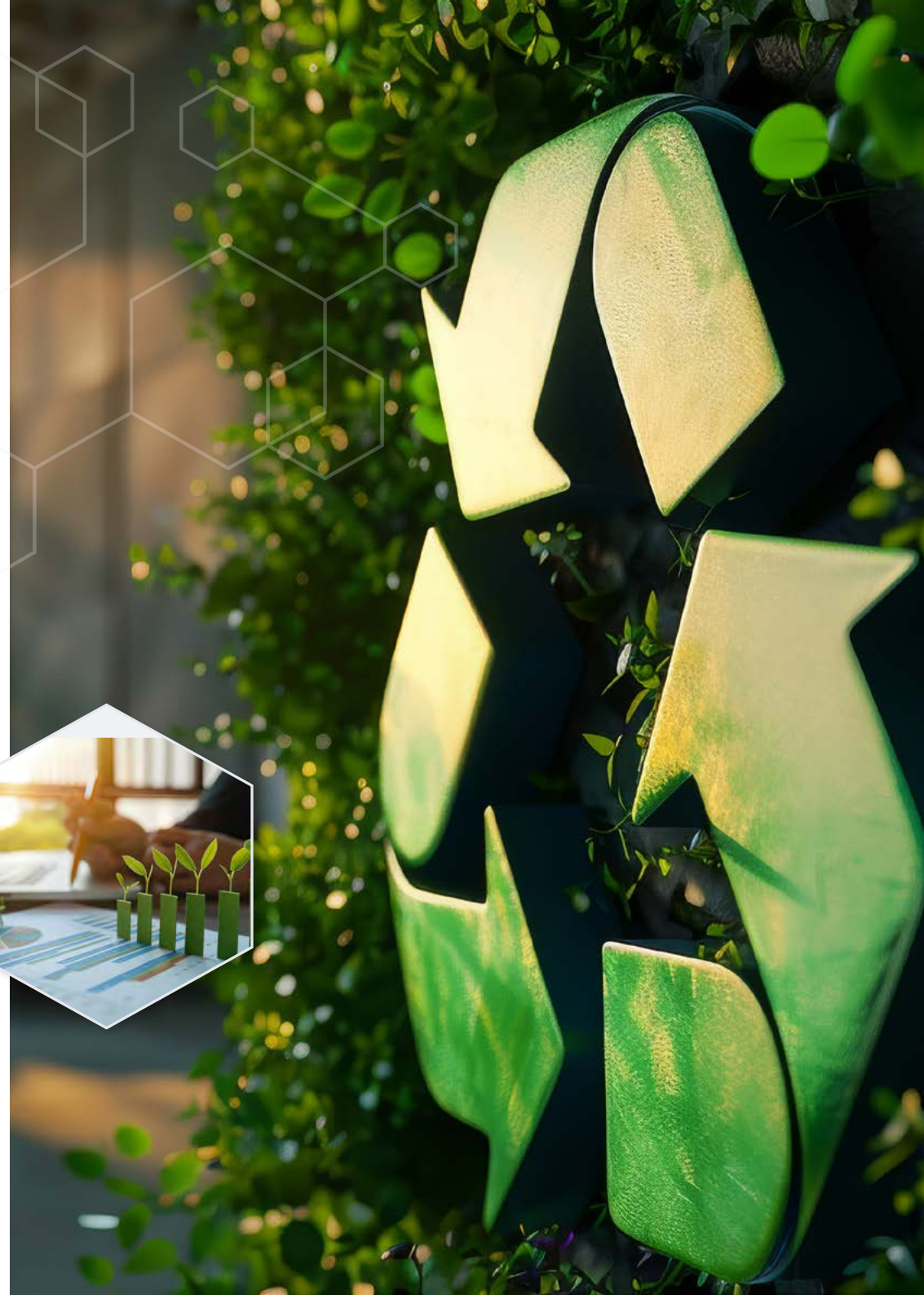
Assessment method 2

Work-based project followed by a report and a presentation with answers. 45 mins in total. Typically the presentation will last for 20 minutes and the assessor will have 25 minutes of questioning.

Work-based project

The project will typically be based on any one of the following, though any project with a focus to increasing CR&S activity within an organisation may be considered:

- Identify a specific problem within a workplace that is a barrier to embedding CR&S initiatives, and undertake a plan to overcome the barrier to influence the change.
- Review current CR&S practice to increase performance within a team/workplace/organisation.
- Design a new CR&S campaign that meets the apprentice's own organisation's objectives.





OFF-THE-JOB TRAINING

Apprentices must have off-the-job training which is evidenced and recorded. There are a number of ways the requirements for OJT can be met:

- Online Lessons
- Recording CPD activities
- Research and study period during working hours



Support for the Employer

If an employer is using their levy funds to train a new Corporate Responsibility and Sustainability Practitioner apprentice, we can help with the recruitment process. We can assist with advertising, sifting and shortlisting candidates, with online or face to face interview panel support available on request.

“Apprentice Ready” resources will be available for all line managers, mentors and HR support involved with the apprentice, to ensure we are all working together to achieve the best apprenticeship experience.

Support for the Apprentice

Apprentices will have access to a dedicated Safeguarding and Wellbeing Team.

Our programme support arrangements ensure that short, medium and long term objectives are monitored through a 12-week review process involving the apprentice, vocational skills coach and employer.

We encourage the apprentices to become STEM Ambassadors and invite them to attend Outreach events to inspire the next generation of scientific apprentices.

Apprentices are encouraged to become a member of our online enrichment group.

PROFESSIONAL BODIES

Apprentices can join the Institute of Corporate Responsibility and Sustainability, the UK's professional body for Corporate Responsibility and Sustainability Practitioners for free, whilst enrolled on the apprenticeship.

FUNDING

If an employer pays the apprentice levy, they can fund Corporate Responsibility and Sustainability Practitioner Apprentices through their DAS account. A maximum funding band of £14k has been set for this standard.

CELEBRATING SUCCESS

We love to celebrate the success of our learners and organise an annual graduation event for those that have successfully completed their programmes.

We also help the employer nominate those that go above and beyond for The National Apprenticeship Awards.





STEM Suite, Room A, Level 1
Millennium Point, Curzon
Street, Birmingham, West
Midlands B4 7XG.

Tel: 0121 354 2442

E: helpdesk@csr-group.co.uk

www.csr-group.co.uk

